

Historic Iris Preservation Society

Minutes of the Board Meeting of January 15, 2020

I. Call to Order

- A. The meeting was called to order by President Wendy Scott at 9:00 p.m. Eastern Daylight Time.

II. Roll call by Secretary, Nina Morris.

- A. Present: Wendy Scott, Dave Prichard, Nina Morris, Judy Keisling, Cathy Egerer, Alice Laughlin, Delane Langton, Janet Smith, Shaub Dunkley, Suzanne Butler, Linda Baumgartner, Susan Flow, Gary White, Judy Schneider, Nancy McDonald and Laetitia Munro.
- B. Absent: Lori Lensch-Marcotte, Kate Brewitt, Judy Eckhoff and Doug Paschall.

III. Additions/Changes to the Agenda

None

IV. Approval of the previous meeting minutes

Acknowledgement of Approval

V. Treasurer's Report

- A. Written report submitted prior to meeting via email to board
- B. Verbal report by Judy Kiesling: Year-to-Date Income of \$26,130.28 and Year-to-Date Expenses of \$13,869.80, for a Net Year-to-Date Profit of \$12,260.48. Combined with Total Assets at end of 2018, it brings Total Assets as of December 31, 2019, to \$71,471.85. Total Assets are broken down as Roundout Bank Checking Account: \$29,701.16, Bank Midwest Checking Account: \$5,753.51, Roundout Bank Life Membership Fund: \$7,709.98; and PayPal Balance: \$28,307.20. This is an increase of \$12,260.48 from December 31, 2018.

VI. President's Report

- A. President Wendy Scott reported that she will not be able to attend the 2020 AIS Convention on Wednesday, May 20, 2020, and that the subject of the HIPS 8 a.m. program will be revisited via email.
- B. President then introduced the new South Central Regional Director, Suzanne Butler.
- C. President reminded Committee Chairmen that annual reports will be due within the next couple months.

VII. Old Business / Action Items

- A. Committee/Chair Updates
 1. Membership Update: There was no membership report; Judy Eckhoff will be training someone to take her place.
 2. Guardian Gardens Update: There was no report on the Guardian Gardens Program.
 3. Archives/Scanning Update: Cathy Egerer reported there have been many new offers of material and she is inventorying what we have now. She is scanning the AIS Catalog Collection for what the AIS doesn't already have. She will do what she can in-house and will send approximately 3000 copies out to be scanned at \$0.30 per scan without taking the catalogs apart. That will get several hundred catalogs into Wiki. She has a new scanner that can do several dozen pages in

- less than a minute. Laetitia Munro brought up the subject of what to do with the catalogs after scanning, whether they should be sold or stored. Nothing was decided and we will revisit this.
4. Website Update: Laetitia reported that very little has been done to the website in the last year or two, but that there is a need to reorganize the library. She reported that four people with Word Press expertise had contacted her and that she had chosen two to help. They were still looking at things so nothing had been done yet. The membership database needs to be updated and there are problems with the forums.
 5. Policies and Procedures Committee Update: Nancy McDonald reports that the committee has not met yet. She is going through past policy and making a template to work with, but will have no email until February.
 6. Rhizome Sale Update: It had been discussed previously that maybe a local group could take over the sale for a percentage of the profit. Judy Schneider reported that she had been contacted by a woman about doing that, but that she had backed out for personal reasons. The share of the profit to go to a group for hosting the sale was discussed, with opinions varying from 60:40, 40:60 and 50:50. Nancy McDonald stated her opinion that delaying a sale for a year was necessary due to the small size of rhizomes donated for the 2019 sale.
 7. Assistants to Committee Chairs Update: Both Laetitia Monro and Cathy Egerer reported that they had gotten help; Nancy McDonald is working on getting help; and Judy Eckhoff has a replacement in training.

VIII. New Business / Action Items

- A. Membership Chair Appointment: Lori Vandette had been discussed as the new Membership Chair, but a problem had emerged concerning postage rates involved in mailing to and from Canada. Shaub Dunkley made a motion to appoint Spencer Gold as the new Membership Chair and it carried unanimously.
- B. 2020 Board Elections: Discussion was held on whether there was actually a nomination committee and Gary White reported that the process had been done informally in the past, without a committee. Cathy Egerer volunteered for the Nomination Chairperson position; there were no objections. Shaub Dunkley noted that his position was up for re-election and he had served 2 terms as the Southeast Regional Director. He believed that he was term-limited, but Nancy McDonald said that only the president's office was term-limited. Shaub said he was willing to serve but would bow out if new blood could be found. Suzanne Butler was recently appointed South Central Regional Director but her position is up for reelection in 2020 also.
- C. Permission Forms for Physical Addresses: AIS has suggested that permission be obtained from individuals serving HIPS to publish their physical addresses. Further discussion revealed that only street addresses have been stricken from AIS officer information—the town and state still remain. It was noted that many HIPS members do not use email and that mailing addresses are important for their communication. Permission slips will be distributed through HIPS-BOD email to be signed and returned.
- D. Roots – Digital Availability of Issues Online: Nancy McDonald reported that Roots issues 3-5 years old are available online and that flash drives with older issues of Roots are also available for sale. Only a couple flash drives sold this year and she suggested that maybe more years of Roots be included to increase sales.
- E. New Proposed Budget: Judy Keisling reported that only one Committee Chair got back to her with new budget needs so she kept the rest of the amounts the same as last year in the new budget. She figured the budget several ways: She figured it first with income from a rhizome sale and increased budgetary needs for one committee; she figured it next with no income and no expenses for a rhizome sale; and she figured it again with no income from a rhizome sale and actual expenses from 2019. Each of the last two methods showed a deficit. Discussion of ways to reduce expenses ensued but no decisions were made. General consensus was that, with no income from a rhizome sale, HIPS would have to carry a deficit, but that the organization was in a strong financial position

to weather the situation. It was decided that committee chairs would get back to Judy on budget line items, she would finalize the budget and it would be approved via email.

IX. Other

None

X. Adjournment

Shaub Dunkley made a motion to adjourn the meeting and it was seconded by Susan Flow. The meeting was adjourned at 10:40 p.m. EDT

Respectfully Submitted by Nina Morris, Secretary